

Stakeholder Management System (SMS) - Specific Privacy Statement

This privacy statement relates to the European Court of Auditors' (ECA) processing of personal data collected within the framework of the SMS system. The manner in which the ECA processes your personal data and safeguards your privacy is described below.

Who is responsible for the handling of your data?

The Director of the ECA Presidency is the controller responsible for the way your data are processed.

Why do we collect your data?

The purpose of collecting your data is to improve communication by announcing the publication of ECA reports to stakeholders and the general public in a manner targeting their specific interests. Our 2013 stakeholder's relations strategy includes provision for a comprehensive database of stakeholders. The stakeholders' email addresses might be used for surveys by ECA.

What are the rules governing the use of your data?

The legal framework for the ECA's processing of personal data is given by [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

What personal data do we collect?

Your name, e-mail address, gender, language(s) used, the name of your organisation, your function in that organisation and the topics or types of ECA publications in which you have expressed an interest. In some cases we also store your address and telephone number, home country, political affiliation (politicians only) and membership of any committees. If you have asked to be included in our database we store the entry date and notification of consent.

Who has access to your data and to whom is it disclosed?

Access to your personal data is overseen by the SMS manager in the Directorate of the ECA Presidency. Your personal data can be accessed by designated SMS staff at the ECA, who include staff from the Secretariat-General. The ECA's Data Protection Officer, the European Data Protection Supervisor and/or the European Ombudsman may also be given access to your information if they need to address any complaints.

How do we safeguard against possible misuse of or unauthorised access to your data?

We store the data we have about you securely in the ECA data centre, which is located in Luxembourg. You are therefore covered by the numerous measures we have taken to protect the availability, integrity and confidentiality of our own electronic assets.

Access to personal data is restricted to a specific user group. Access rights are granted on a "need to know" basis, taking account of the role, post and responsibilities of the person concerned. These rights are continually updated as staff assignments change.

The ECA Secretary-General has overall responsibility for implementing the rules on access rights and for compliance with the rules on data protection, but he has delegated responsibility in these areas to different entities.

The ECA's Information Security Officer ensures that our information security policy is correctly implemented and that the related checks are tested for efficiency.

How long do we keep your data?

Your personal data will be kept in the system until you unsubscribe or we are informed that your function or contact details are no longer correct. You can unsubscribe from the SMS stakeholder list at any time by writing to [ECA-InstitutionalRelations\(at\)eca.europa.eu](mailto:ECA-InstitutionalRelations(at)eca.europa.eu). We will delete your profile from the database as soon as we receive notification that you have unsubscribed, and your data will be completely erased after 30 days.

What are your rights?

You have the right to **access** your personal data and to have it **rectified** without undue delay if it is inaccurate or incomplete. Under certain conditions, you have the right to ask that we **erase** your personal data or **restrict** its use.

Where applicable, you have the right to **object** to our processing of your personal data, on grounds relating to your particular situation, at any time, and the right to data portability. We will consider your request, take a decision and communicate it to you without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary.

Your rights on your personal data are stated in Articles 17 to 24 of Regulation (EU) 2018/1725.

You can exercise your rights by contacting the data controller, using the contact information given below.

Whom should you contact if you have any queries or complaints?

The first point of contact is [ECA-InstitutionalRelations\(at\)eca.europa.eu](mailto:ECA-InstitutionalRelations(at)eca.europa.eu), which is managed by the Directorate of the ECA Presidency.

Should you require further information or wish to make a complaint regarding the processing of your personal data, you may also contact the Data Protection Officer:

European Court of Auditors
Data Protection Officer
1615 Luxembourg
LUXEMBOURG
E-mail: [eca-data-protection\(at\)eca.europa.eu](mailto:eca-data-protection(at)eca.europa.eu)

Additionally, you have the right to lodge a complaint, at any time, with the European Data Protection Supervisor ([edps\(at\)edps.europa.eu](mailto:edps(at)edps.europa.eu)).